



Division of **Purchases & Supply**



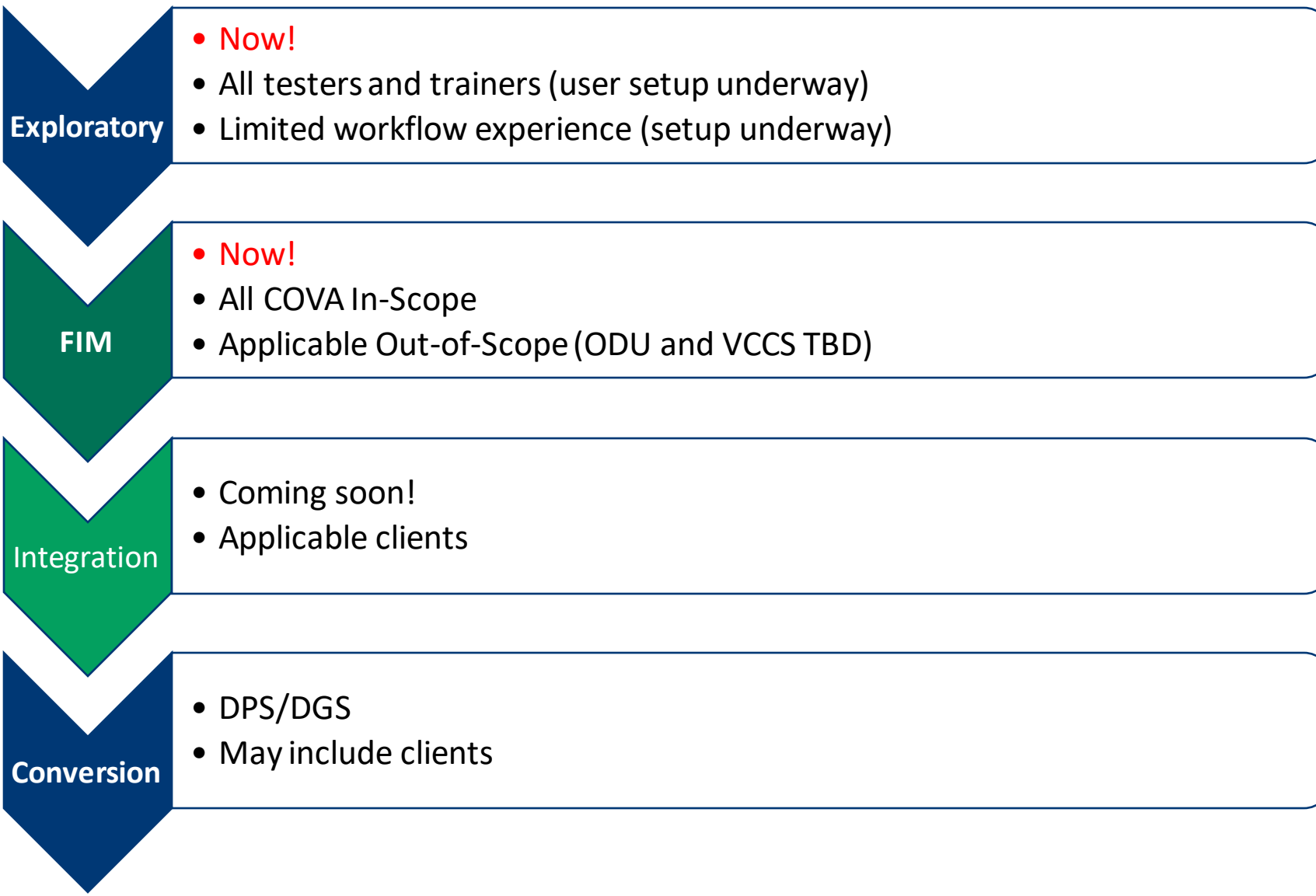
Exploratory Testing Kickoff



Agenda

- Intro & Overview
- Resources
- Testing Tips
- Outstanding Items

Testing Overview



Testing Resources (the tools)

eVA Testing Webpage

- Resources (links to sandboxes, testing tips, known issues)
- Schedule (**downtime**, meetings, go-live)
- On Demand Support link

Sandbox

Testing environments:

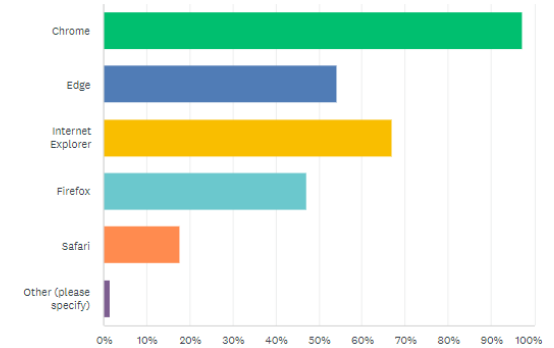
- [Buyer Sandbox](#)
- [Supplier Sandbox](#)
- Publicly available tools (VIBE, [All Opportunities](#), public reports, Search dashboard, etc.)

Training

Training Assets Available:

- Summit Sessions (VIP/LMS)
- [Training Assets \(VIP/LMS\)](#)
- [BUG Playbacks](#)

Testing Tips



Pace yourself

- Focus on business process
- Can you complete a transaction?
- Expect to find issues

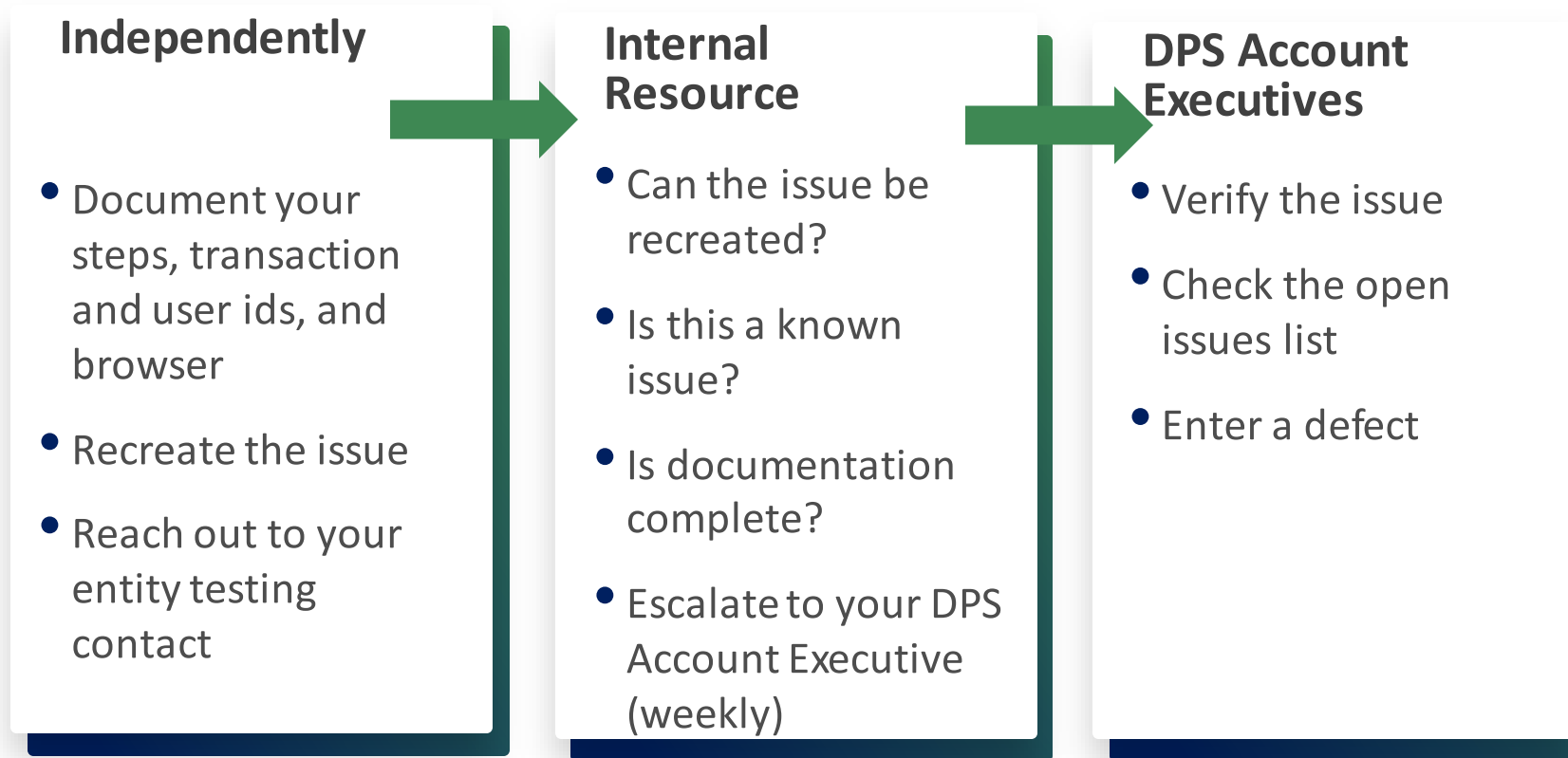
Start testing

- Record your steps (helpful when recreating defects)
- Your goal is to break it before go live
- Test across browsers and devices

Find an issue?

- Check for open issues
- Escalate internally
- Attend On Demand Support session
- See something, say something

Testing Issue Escalation Path



On-demand support available most Mon-Fridays from 9-11AM

Getting Started

- Review the [Testing Website](#)
- Identify scenarios/transactions to recreate
 - Pull them up in eVA (classic) and recreate in the new eVA platform
 - You have until Dec 30 to see how they operate side by side
- Create your own supplier account
 - [Create ticket](#) on testing page with SUP# and supplier name and we will activate
 - <https://procure-evauat.cgieva.com/page.aspx/en/usr/login>
- Login
 - Single-Sign On
 - All users will have ability to create SEV, orders, sourcing events, and contracts
 - Explore

Supplier Portal (Public)



My Leads 0

My Business

All Opportunities

B2B Connect

VIBE

Transparency



All Opportunities

Search :

Advanced Search

Clear All

STATUS

Open	125
Awarded	10
Closed	1
Bids Opened	7
Intent Posted	4
No Award	6
Cancelled	14
chk	3

BUYING ENTITY

OPPORTUNITY TYPE

Quick Quote	61
Invitation for Bids (IFB)	54
Request for Proposals (RFP)	44
Future Procurement (FPR)	23
Emergency (EMG)	6
Request for Information (RFI)	2
Request for Unsealed Proposals (URFP)	2
Request for Applications (RFA)	1

CATEGORY

SET-ASIDE

Micro Priority	19
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Found 193 results

★ View Favorites

Catering Services

Status: **Open**

RFP 772

Department of General Services -Richmond, VA

Catering Services

RFP Non-Prof Serv

Closing On: 12/31/21 4:00 PM

Time Left: 43 days

View Opportunity

★ Add to Favorites

Envelopes

Future Procurement

FPR 745

Department of General Services

Envelopes for Office

Buyer: buyer1 jon

FPR Supplies


Estimated Issue Date: 12/3/21

Estimated Price Range: \$0.00 - \$4,999.99





Commodities




★ Add to Favorites

Supplier Portal (Logged in User)



General Info. **Sourcing** Contracts Catalogs Orders Performance B2B Interfaces

 Aaron K. 

 **Manage Proposals**

Keywords

Proposal Progress

RFx Status











Open for Bidding x On Hold x

Q Search

Reset

Filters RFx Status :

Open for Bidding x On Hold x

	Proposal Progress	Sourcing Project	Lot #	Round #	RFx Name	RFx Status	Remaining Time	Begin (UTC-5)	End (UTC-5)	My Bid	My Rank	Best Bid	Forum
	<div><div></div><div></div><div></div></div> New Proposal	BPM000608	2	1	Catering ⓘ	Open for Bidding	3d 14h 50min 16s	11/17/2021 10:31:29 AM	11/22/2021 12:00:00 AM	0.00 USD	n.a.	n.a.	
	<div><div></div><div></div><div></div></div> New Proposal	BPM000608	1	0	Catering	On Hold ⓘ	0d 14h 50min 16s	11/17/2021 8:59:32 AM	11/19/2021 12:00:00 AM	0.00 USD	n.a.	n.a.	
	<div><div></div><div></div><div></div></div> New Proposal	BPM000606	1	0	Scrap Metal and White Goods Processing ⓘ	Open for Bidding	8d 06h 50min 16s	11/16/2021 3:43:11 PM	11/26/2021 4:00:00 PM	0.00 USD	n.a.	n.a.	
	<div><div></div><div></div><div></div></div> New Proposal	BPM000603	1	0	Police Directed Towing ⓘ	Open for Bidding	14d 02h 50min 16s	11/16/2021 11:56:25 AM	12/2/2021 12:00:00 PM	0.00 USD	n.a.	n.a.	
	<div><div></div><div></div><div></div></div> New Proposal	BPM000513	1	0	Catering for Holiday Celebration ⓘ	Open for Bidding	1d 02h 50min 16s	11/10/2021 3:25:32 PM	11/19/2021 12:00:00 PM	0.00 USD	n.a.	n.a.	
5 Result(s)													



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Testing Suggestions (High Level)

Supplier

- ☐ View the All Opportunities
- ☐ Register
- ☐ Review account maintenance features

SSCO - Issue a Solicitation

- ☐ Quick Quote
- ☐ IFB 'simple' (attachments only)
- ☐ IFB multiple lines
- ☐ RFP 'simple' (attachments only)
- ☐ RFP fully leveraging questionnaires

Supplier

- ☐ Respond Online

SSCO - Award a Solicitation

- ☐ Post Bid Tab
- ☐ Post Notice of Award

SSCO - Contracts

- ☐ Create a contract
- ☐ Create a contract with catalog items
- ☐ Renew a contract
- ☐ Modify a contract

Buyer - Ordering

- ☐ Shop from your catalog
- ☐ Enter a non-catalog
- ☐ Fully approve order
- ☐ Receive

SSCO - Contracts

- ☐ Review orders against contract
- ☐ Renew a contract
- ☐ Modify a contract

Supplier

- ☐ Review Contracts and features
- ☐ View and Acknowledge Orders



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Testing Suggestions (More Specific)

Buyer - Ordering

- ☐ Entity specific approval flow
- ☐ Shop from punch-out
- ☐ Edit a punch-out order
- ☐ Mass edit lines
- ☐ Cancel order
- ☐ Change order
- ☐ Receive partial
- ☐ Edit a receipt

SSCO - Issue a Solicitation

- ☐ Start a solicitation from a Req
- ☐ Amend a solicitation
- ☐ Cancel a solicitation
- ☐ Post an Emergency Award
- ☐ Post a Sole Source Award
- ☐ Post Future Procurement
- ☐ Post on behalf of NASPO

Supplier

- ☐ Update your response
- ☐ Update your response to an amended solicitation

SSCO - Award a Solicitation

- ☐ Post a Bid Tab
- ☐ Post a Notice of Intent
- ☐ Post a No Award
- ☐ Award to multiple suppliers
- ☐ Issue a PO (spot bid) and award
- ☐ Enter a paper response

SSCO – Contracts

- ☐ Enter a subcontractor payment
- ☐ Add contract documents to publish publicly
- ☐ Enter expenditures
- ☐ Create a statewide contract
- ☐ Create contracts for specific entities

Buyers – Ordering

- ☐ Buy from statewide
- ☐ Buy from entity specific
- ☐ Blanket PO with releases

Supplier

- ☐ Enter a subcontractor payment
- ☐ Update your account information

Testing Suggestions (Estb Data)

Suppliers to Use

- ☐ Self Registered - **SUP000098 - Stark Industries**
- ☐ State Entered - **SUP000186 - Vietnam Company**

Respond to Sample Solicitations

- ☐ RFP (Simple) **834**
- ☐ RFP (Questionnaire) **903**
- ☐ IFB (Items & Questionnaire) **921**
- ☐ IFB (Simple) **918**
- ☐ Quick Quote **782**

Client exploratory testing does not currently include

- Data Management
- User Management
- Reports
- Conversion
- Integration/Interface

Outstanding Items: **Not Ready**

Outstanding – Not Ready

- PO Print
- Supplier Login
- Recommendation Engine
- Public Search Dashboard
- Data Warehouse
- Data Retention
- SWaM List in Sourcing (should be in)
- PROD organization setup for approvals
- Req & Order History
- Security tweaks and role updates
- Supplier (Ivalua) Dashboard Updates
- eForms
- Documents/Attachments/Templates (S2C)
- Alert & email notifications text
- Buyer Homepage configurations
- PO Print Configurations
- Mobile Buyer
- Mobile Supplier
- Sourcing Questionnaire Template
- Supplier Performance Questionnaire Template
- Ivalua analytics

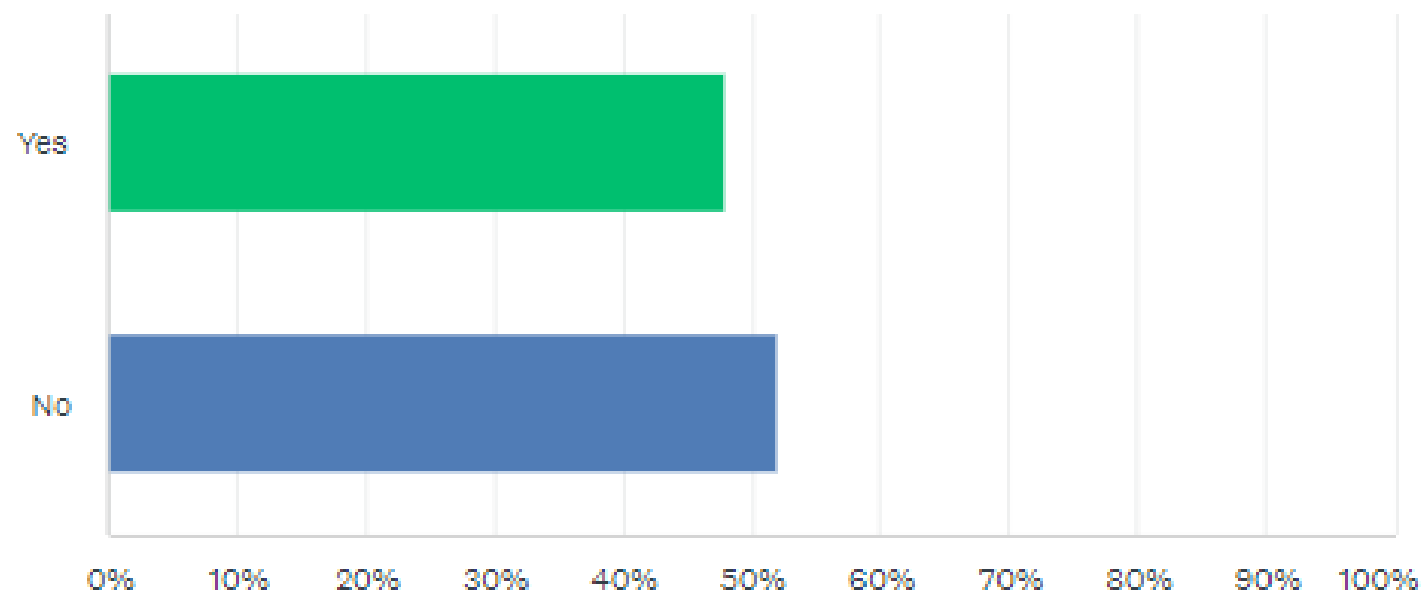


Questions/Feedback



Do you have experience using scripts to test software?

Answered: 142 Skipped: 0



What browsers do you use or have access to?

Answered: 142 Skipped: 0

